



Essex Community Land Trust, Inc.

Position Available

Executive Director

The Essex Community Land Trust (ECLT) is looking for an executive director to grow the organization; manage the day to day activities; raising funds; developing and executing projects; building partnerships with nonprofit, for-profit, and government organization; promoting the CLT concept; and being the face of the organization.

Launched in 2011, ECLT is a land justice organization that supports communities by providing permanently affordable housing and financial empowerment opportunities for low- to moderate-income individuals and working families in Essex County. ECLT works to provide permanent affordable homeownership opportunities, facilitate homeowner and financial success education, diversify neighborhoods, strengthen communities, provide on-going stewardship over homes located on CLT land, and assure the success of our homeowners in good times and bad.

Major responsibilities:

1. Program development
2. Education and outreach
3. Fund raising and Marketing
4. Organizational leadership
5. Financial management including budget preparation, analysis, and reporting
6. Homeowner support and stewardship

Qualifications:

1. College degree with experience in housing development, economic development, community development, and community organizing. Relevant experience can be substituted for a degree.
2. Commitment to this model of real estate development for affordable housing and land equity.
3. Commitment to community development and revitalization.
4. Demonstrated ability to raise public and private funds.
5. Demonstrated leadership skills and the ability to write and speak persuasively.
6. A calm personality with a good sense of humor.
7. Nonprofit administrative and fiscal management experience.
8. Experience working with an all volunteer board of directors.
9. A balance between big-picture thinking and devotion to detail.

Application Process

Please send a cover letter explaining why you're interested and why we should be interested in you, a résumé, and writing samples to info@essexclt.org- No phone calls please.

ECLT is an equal opportunity employer with a commitment to racial justice and actively seeks a diverse pool of candidates. Individuals from under-represented groups are strongly encouraged to apply.